



Georgia Board for Physician Workforce

State of Georgia

Georgia Board for Physician Workforce Board Meeting Conference Call Minutes

**Wednesday, May 10, 2006
12:34 P.M.**

**GBPW Administrative Office
Atlanta, GA**

Board Members Present Ralph Austin, M.D., Chairman; Vicki Morgan, M.D. Vice Chair;
J. Daniel Hanks, Jr., M.D.; Edward Conner, M.D.;
Jacinto del Mazo, M.D.; Julia Jones; Gilbert Klemann, M.D.;
Joe Sam Robinson, Jr., M.D.; E. Chandler McDavid, M.D.;
D. Wayne Martin, MBA; James Lowry; Brian Burdette

Board Members Absent Reuben S. Roberts, Jr., M.D.; Robert Copeland, M.D.;
David Rearick, D.O., MBA

Staff Present Benjamin Robinson, Cherri Tucker, Kelly McNamara,
Olive Jones-Golden

CALL TO ORDER Dr. Ralph Austin called the GBPW Board meeting to order at
12:34 P.M.

AGENDA ITEMS

DISCUSSION / ACTIONS / NEXT STEPS

Discussion

Dr. Austin informed the Board the meeting of April 29, 2006 was cancelled due to a lack of quorum. He asked Mr. Robinson to give an overview of the issues for discussion.

OVERVIEW OF POTENTIAL QUALITY INDICATORS

Mr. Robinson reminded the Board the idea of Potential Quality Indicators for Graduate and Undergraduate medical education emerged from a detailed discussion by the Physician Workforce Committee during the January 28, 2006 meeting, and briefly during the April 29, 2006 Board meeting when there wasn't quorum. He stated the idea is to increase or enhance the reporting requirements of our funded partners. The data will begin to give some indicator of the quality of the programs, how well they are doing in educating physicians who can then practice and pass the Boards.

AGENDA ITEMS

DISCUSSION / ACTIONS / NEXT STEPS

There are 2 main areas:

A. Graduate Medical Education (teaching hospitals)

- 1- modifying surveys sent out every year asking two questions
 - a) How satisfied are you with the training you received?
 - b) Would choose the same program again?
- 2
 - a) Looking at passage rates of the USMLE step 3 exams
 - b) Looking at specialty board passages rates

B. Undergraduate Medical Education (Medical Schools):

- Looking at tracking passage rates of students on both USLME step one and step two exams
- Looking at the graduation rates of all our programs

It is asking for simple reporting that will enable the Georgia Board for Physician Workforce to better answer questions.

On **Motion**, the Board voted unanimously to use Quality Indicators for graduate and undergraduate medical education programs.

Dr. Austin asked Mr. Robinson to explain the Contract Revisions.

**CONTRACT
REVISION**

Discussion

Mr. Robinson advised the Board every program operates under contract. Although the contracts cover different programs it is generally the same, and the changes we are making to all of them are consistent throughout the contracts.

The Revisions including the following:

- Specified in all contracts the funds are to be used solely for medical education at either the graduate or undergraduate level.
- Enhanced the audit requirements reported to the Board.

The contracts require every institution signing a contract to account specifically for the State dollars in every audit.
- Called for additional reporting looking at expected revenues and expenditures and actual revenues and expenditures for the Operating Grants, Family Practice, Pediatrics and Preventive Medicine contracts.

Mr. Robinson pointed out that section 10 of the contracts clarifies the penalties of all the contracts, all contracts have deliverables and failure to meet those deliverables results in penalties. These revisions specify these penalties will be taken out within the same fiscal year of the contract.

AGENDA ITEMS

DISCUSSION / ACTION / NEXT ITEMS

On **Motion**, the Board voted unanimously in favor of contract revisions and changes.

**BUDGET REVISION
of FY 2007**

Dr. Austin asked Mr. Robinson to report on the FY 2007 Budget Revision.

Mr. Robinson explained the Budget Revision resulted from several things:

- a) employing a new staff person
- b) expanding square footage to house the person
- c) additional rent and purchase of new equipment
- d) paying for Internet connectivity after DCH relocated a division to 2 Peachtree
- e) travel due to the increase in reimbursement rates

This revision relates to some changes that are taking place to give the proper alignment of resource and support to everything the Georgia Board for Physician Workforce is doing.

On **Motion** the Board voted unanimously to approve the administrative changes to the FY 2007 budget.

NEXT MEETING

Dr. Austin announced the next meeting will be August 12, 2006. He advised the Board the Board had directed the staff to organize a retreat to familiarize the new members and assess where the Board is and where it is going.

Mr. Robinson stated the retreat should take place between now and August 12, 2006.

ADJOURNED

On **Motion** the Board voted unanimously to adjourn at 12:50 p.m.

Respectfully Submitted,

David A. Rearick, D. O. , MBA
Secretary/Treasurer